

**City of Harahan
6437 Jefferson Highway
Mayor and Harahan City Council
Regular Meeting Agenda**

Date: February 18, 2016

Time: 7:30 P.M.

Meeting called to order by the Mayor followed by the Pledge of Allegiance.

ROLL CALL

SPECIAL PRESENTATIONS

ADDRESS THE COUNCIL

APPROVAL OF MINUTES

Reading of the minutes of the Council Meeting on January 21, 2016

Approval of the minutes of the Council Meeting on January 21, 2016

COMMUNICATIONS

Reading of the minutes of the Board of Adjustments and Appeals on January 27, 2016

**Approval of the minutes of the Board of Adjustments and Appeals on
January 27, 2016**

The Planning and Zoning Board did not meet in February.

RESOLUTIONS

- 1. A resolution authorizing an Amendment No. 1 to the Cooperative Endeavor Agreement between Jefferson Parish and the City of Harahan Fire Department, City of Kenner Fire Department, and City of Westwego Volunteer Fire Department for the continued use of sixty-one (61) Minitor V. Pagers and eighteen (18) Charger Amplifiers for firefighting response operations. (Parishwide)**

ORDINANCES FOR APPROVAL (PUBLIC HEARING)

- 1. An Ordinance adopting the Annual Budget of Revenue and Expenditures for the Fiscal Year ending December 31, 2016 for the City of Harahan, Louisiana. (VETOED)**
- 2. An Ordinance amending Ordinance No. 1797 to allow individual City of Harahan Council Members to place items of business on the agendas of regular and/or special meetings of the City of Harahan.**

ORDINANCE FOR INTRODUCTION (FIRST READING)

- 1. An Ordinance establishing convenience and technical fees for on-line services, credit card, debit card, check services or electronic bank transfers for the payment of any charges, fines, permits, taxes, fees or any remittance to the City.**

OLD BUSINESS

NEW BUSINESS

- 1. High content ABO application for Augie's Restaurant, located at 6005 Jefferson Hwy., Suite D, for Augustin Lopez.**

ADDRESS THE COUNCIL

SECRETARY'S REPORT

Secretary's report for January, 2016

Total revenue \$724,239.54

REPORTS

PAY BILLS

Bill's paid in January, 2016

Total expenditures \$497,750.85

EXECUTIVE SESSION

City of Harahan vs. Wood Materials

ADJOURN

**A. The following matter involving pending litigation may be considered
(Court, Case, Number, Parties):**

- 1. Phillip Canella vs. Arch Ins. Co., City of Harahan, Todd A. St. Cyr, and Allstate Ins. Co.; 24th JDC, Case 744-961, Div. "I".**
- 2. Suzanne K. Scalise vs. City of Harahan LA, Anne Gordon, Louise Slayden, Ronald Gordon, Gail Gordon; 24th JDC, Case 744-986, Div. "O".**
- 3. City of Harahan, et al, v. BP Exploration & Production, Inc., et al. U.S.D.C., Eastern District of Louisiana, No. 2:13-cv-01397**

B. The following matter involving prospective litigation for which formal written demand has been made may be considered.

C. The following matters involving discussion of the character, professional competence, or physical or mental health of:

Name:

On motion of _____, seconded by _____,
the following resolution was offered:

RESOLUTION NO. _____

A resolution authorizing an Amendment No. 1 to the Cooperative Endeavor Agreement between Jefferson Parish and the City of Harahan Fire Department, City of Kenner Fire Department, and City of Westwego Volunteer Fire Department for the continued use of sixty-one (61) Minitor V. Pagers and eighteen (18) Charger Amplifiers for firefighting response operations. (Parishwide)

WHEREAS, pursuant to Resolution No. 120478, adopted on February 27, 2013, the Parish entered into Cooperative Endeavor Agreement with the City of Harahan Fire Department, City of Kenner Fire Department, and City of Westwego Volunteer Fire Department and supplied sixty-one (61) Minitor V. Pagers and eighteen (18) Charger Amplifiers for firefighting response operations through the FY 2011 State Homeland Security Program (SHSP) and FY 2010 Urban Area Security Initiative (UASI) grant; and

WHEREAS, the original Cooperative Endeavor Agreement with the City of Harahan Fire Department expires on September 5, 2016, City of Kenner Fire Department expires on June 19, 2016, and City of Westwego Volunteer Fire Department expires on May 9, 2016, and Jefferson Parish desires a continuation of that service; and

WHEREAS, this Amendment will authorize an additional three (3) years of use for sixty-one (61) Minitor V. Pagers and eighteen (18) Charger Amplifiers obtained through the FY 2011 State Homeland Security Program and FY 2010 Urban Area Security Initiative (UASI) grant, so that the respective Fire Departments have the necessary equipment to provide enhanced firefighting response operations through redundant communications.

WHEREAS, Art. VII, Sec. 14(C) of the Louisiana Constitution of 1974 provides that for a public purpose, the State and its political subdivisions or political corporations may engage in cooperative endeavors with each other or with any other private association, corporation or individuals; and

WHEREAS, the Parish and respective City are authorized to enter into this agreement pursuant to La. R.S. 33:1324 which permits any parish, municipality or political subdivision of the state, or any combination thereof, to make agreements between or among themselves for police, fire, and health protection; and

WHEREAS, the Parish of Jefferson is authorized by Section 1.01(5) of the Jefferson Parish Charter to enter into this Agreement to provide law enforcement, police protection, and traffic control services; develop and administer training, communications, records, crime investigation, jail and stockade facilities, and related services for the benefit of all citizens of Jefferson Parish; and

WHEREAS, the Parish of Jefferson has been designated as the recipient of numerous grants from the Governor's Office of Homeland Security and Emergency Preparedness (GOHSEP), or other state or federal agencies, part of the purpose of which is to place equipment with various agencies located within Jefferson Parish;

WHEREAS, the public purpose of the Project is to facilitate the distribution of grant funds, or equipment acquired through grant funds, from the Jefferson Parish Emergency Management Department to the appropriate end user agency; and

WHEREAS, the Parish has a reasonable expectation of receiving the continued benefit of enhanced firefighting response operations through redundant communications.

NOW THEREFORE, BE IT RESOLVED by the Jefferson Parish Council acting in the governing authority of said Parish:

SECTION 1. That Amendment No. 1 with the City of Harahan Fire Department, City of Kenner Fire Department, and City of Westwego Volunteer Fire Department for the use of sixty-one (61) Minitor V. Pagers and eighteen (18) Charger Amplifiers to provide enhanced firefighting response operations through redundant communications, is hereby ratified.

2013 ORIGINAL AGREEMENT

COOPERATIVE ENDEAVOR AGREEMENT

BETWEEN

THE PARISH OF JEFFERSON

AND

CITY OF HARAHAN FIRE DEPARTMENT

This Cooperative Endeavor Agreement is made and entered into on this 5 day of September, 2013, by and between the Parish of Jefferson by and through the Parish Council, hereinafter called the PARISH, represented by Christopher L. Roberts, Council Chairman, duly authorized to act pursuant to Resolution No. 120478, adopted on February 21, 2013, and City of Harahan Fire Department, hereinafter called AGENCY, represented herein by Vinny Mosca, Mayor.

WHEREAS, Art. VII, Sec. 14(C) of the Louisiana Constitution of 1974 provides that for a public purpose, the State and its political subdivisions may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private association, corporation or individuals; and

WHEREAS, Art. VII, Sec. 14(B) of the Louisiana Constitution of 1974 provides that public funds may be used for programs of social welfare for the aid and support of the citizens of Jefferson Parish; and

WHEREAS, the public purpose of the Project is to facilitate the distribution of grant funds, or equipment acquired through grant funds, from the Jefferson Parish Emergency Management Department to the appropriate end user agency. Jefferson Parish has been designated as the recipient of numerous grants from the Governor's Office of Homeland Security and Emergency Preparedness (GOHSEP), or other state or federal agencies, part of the purpose of which is to place equipment with various agencies located within Jefferson Parish; and

WHEREAS, the PARISH has a reasonable expectation of receiving a benefit or value described in detail that is at least equivalent to the consideration described in this Agreement; the funds and/or equipment being transferred pursuant to this agreement are all grant funds procured for this purpose; and

WHEREAS, PARISH desires to cooperate with AGENCY in order to supply ten (10) Minitor V. Pagers and four (4) Charger Amplifiers; and

WHEREAS, the transfer or expenditure of public funds or property is not a gratuitous donation; and

WHEREAS, the citizens of Jefferson Parish will benefit from the efforts of these parties working together.

NOW, THEREFORE, the PARISH and AGENCY hereby agree as follows:

SECTION 1 - SERVICES

PARISH shall assist AGENCY by providing ten (10) Minitor V. Pagers and four (4) Charger Amplifiers for City of Harahan Fire Department personnel to use for firefighting response operations.

SECTION 2 - PAYMENT

Other than the cost of the purchase of ten (10) Minitor V. Pagers and four (4) Charger Amplifiers (\$3,738.00), there is no other cost to Jefferson Parish in connection with this agreement.

SECTION 3 - DURATION

The term for this agreement shall not exceed three (3) years from the date of execution.

SECTION 4 - COMMUNITY

The comfort and safety of the community will be considered at all times in all actions taken by AGENCY.

SECTION 5 - CITY OF HARAHAAN FIRE DEPARTMENT

AGENCY hereby agrees and accepts that it shall be acting as City of Harahan Fire Department in providing services under this Agreement. It is understood and agreed by the parties that AGENCY is entering into this Agreement in the capacity of City of Harahan Fire Department and that nothing contained in this Agreement is intended to be construed as creating any other relationship between PARISH and AGENCY.

The parties hereto acknowledge and agree that PARISH shall not:

- a. withhold federal or state income taxes;
- b. withhold federal social security tax (FICA);
- c. pay federal or state unemployment taxes for the account of AGENCY; or
- d. pay workman's compensation insurance premiums for coverage for AGENCY.
- e. AGENCY agrees to be responsible for and to pay all applicable federal income taxes, federal social security tax (or self-employment tax in lieu thereof) and any other applicable federal or state

unemployment taxes.

AGENCY agrees to indemnify and hold PARISH harmless from any and all federal and/or state income tax liability, including taxes, interest and penalties, resulting from PARISH's treatment of AGENCY as an independent contractor. AGENCY further agrees to reimburse PARISH for any and all costs it incurs, including, but not limited to, accounting fees and legal fees, in defending itself against any such liability.

SECTION 6 - INDEMNIFICATION

Each party shall be responsible for its own acts.

SECTION 7 - INSURANCE

PARISH acknowledges and understands that AGENCY is self insured to a maximum limit of \$1,000,000, and agrees that such insurance is acceptable for all purposes under this Agreement.

SECTION 8 - REPORTS

AGENCY shall furnish narrative reports to the Jefferson Parish Internal Auditor on the amounts and reasons for all expenditures of funds allocated under this Agreement. Agreements for amounts that are less than \$100,000 require annual narrative reporting and such reports shall be furnished by the end of the calendar year in which the agreement is executed. Agreements for amounts of \$100,000 or greater require quarterly narrative reporting. Narrative reports for Agreements of less than one (1) year in duration must be furnished within 30 days of the event taking place.

SECTION 9 - COST AND COLLECTION RECORDS

The PARISH shall be entitled to audit the books, documents, papers and records of AGENCY and any subcontractors which are reasonably related to this agreement. AGENCY and its subcontractors shall maintain all books, documents, papers, accounting records and other evidence pertaining to funds collected and shall make such materials available at their respective offices at all reasonable times during the agreement period and for three (3) years from date of final payment under this Agreement, for inspection by the PARISH, and copies thereof shall be furnished if requested.

SECTION 10 - NOTICE

All notices and correspondence required to be sent shall be addressed as follows:

PARISH: Christopher L. Roberts
COUNCIL CHAIRMAN
Jefferson Parish Council
200 Derbigny Street, Suite 6200
Gretna, LA 70053

AGENCY: Vinny Mosca
Mayor
6437 Jefferson Highway
Harahan, LA 70123

SECTION 11 – TERMINATION

This agreement may be terminated under any or all of the following conditions:

- a) By mutual agreement and consent of the parties hereto;
- b) By the PARISH as a consequence of the failure of AGENCY to comply with the stipulations and conditions hereof, proper allowance being made for circumstances beyond the control of AGENCY.
- c) By either party by giving thirty (30) days written notice of such intention.

SECTION 12 – ASSIGNMENT

This agreement shall be binding upon the successors and assigns for the parties hereto. This agreement shall not be assigned or subcontracted in whole or in part by AGENCY as to the services to be performed hereunder without the written consent of the PARISH.

SECTION 13 – LEGAL COMPLIANCE

The PARISH and the AGENCY shall comply with all federal, state, and local laws and regulations, including, specifically, the Louisiana Code of Governmental Ethics (R.S. 42:1101, *et seq.*) in carrying out the provisions of this Agreement.

SECTION 14 – JURISDICTION

This Agreement shall be deemed to be a contract made under the laws of the State of Louisiana, and for all purposes shall be interpreted in its entirety in accordance with the laws of said State. The contractor hereby agrees and consents to the jurisdiction of the courts of the State of Louisiana over its person. The parties hereto agree that the sole and exclusive venue for any suit or proceeding brought pursuant to this contract shall be the 24th Judicial District Court for the Parish of Jefferson, State of Louisiana.

SECTION 15 - SEVERABILITY

If any provision of this Agreement is held invalid by a Court of competent jurisdiction, such provision will be deemed amended in a manner which renders it valid, or if it cannot be so amended it will be deemed to be deleted. Such

amendment or deletion will not affect the validity of any other provisions of this agreement.

SECTION 16 — ENTIRE AGREEMENT

This Agreement constitutes the entire Agreement between the PARISH and AGENCY, and supersedes all prior negotiations, representations or Agreements, either written or oral. This Agreement may be amended only by written instrument signed by both PARISH, through its Council Chairman and AGENCY by its authorized representative.

This agreement is executed in four (4) originals on the day, month, and year first above written.

WITNESSES:

Norma Lina

Gail LeNormand

WITNESSES:

Charlene Maddie

John Boudreau

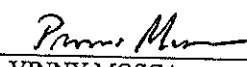
PARISH OF JEFFERSON

BY:


CHRISTOPHER L. ROBERTS
COUNCIL CHAIRMAN

**CITY OF HARAHAN FIRE
DEPARTMENT**

BY:


VINNY MOSCA
MAYOR



JEFFERSON PARISH
DEPARTMENT OF THE PARISH ATTORNEY

WWW.JEFFPARISH.NET

JOHN F. YOUNG, JR.
PARISH PRESIDENT

DEBORAH CUNNINGHAM FOSHEE
PARISH ATTORNEY

E. ROSS BUCKLEY, JR.
DEPUTY PARISH ATTORNEY

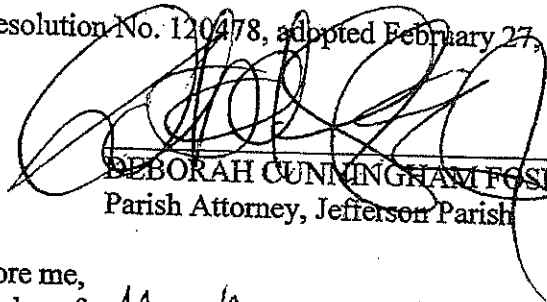
EDWARD S. RAPIER, JR.
DEPUTY PARISH ATTORNEY

CERTIFICATION

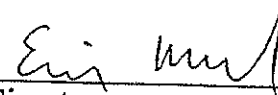
In compliance with Jefferson Parish Code of Ordinances § 2-890, I certify that the proposed contract described below has been reviewed by the Parish Attorney's Office and it is my legal opinion that the proposed contract complies with all current legal requirements for such contract under federal, state and parish law. This certification is made in reliance upon the availability of funds and the legality of all financial transactions as certified by the Department of Finance pursuant to Jefferson Parish Charter § 4.02(A)(5).

Contract Description: CEA with the City of Harahan Fire Department with ten (10) (10) Minitor V. Pagers costing \$3,542.00 and four (4) Charger Amplifiers costing \$196.00, for a total amount of \$3,378.00 for the Department of Emergency Management.

Parish Council Approval: Resolution No. 120478, adopted February 27, 2013.


DEBORAH CUNNINGHAM FOSHEE
Parish Attorney, Jefferson Parish

Sworn to and subscribed before me,
Notary Public on the 19th day of March, 2013.


Signature _____
Eric Mund
Notary Public
LA Bar No. 33290
Parish of Jefferson, State of LA
My Commission is issued for Life
Printed Name _____
Notary or Bar Roll Number _____

On motion of **Mr. Lagasse**, seconded by **Mr. Roberts**, the following resolution was offered:

RESOLUTION NO. 120478

A resolution ratifying the attached Cooperative Endeavor Agreements with the City of Westwego Volunteer Fire Department, Harvey Volunteer Fire Company No. 2 Sixth District, Bridge City Volunteer Fire Company No. 1, Kenner Volunteer Fire Company, City of Kenner Fire Department, Terrytown Fifth District Volunteer Fire Department, Inc., Lafitte-Barataria-Crown Point Volunteer Fire Company, City of Harahan Fire Department, Marrero-Ragusa Volunteer Fire Company No. 3, Marrero-Harvey Volunteer Fire Company No. 1, Marrero-Estelle Volunteer Fire Company No. 1, Hebert-Wallace Memorial Volunteer Fire Company, Nine Mile Point Volunteer Fire Company No. 1, Avondale Volunteer Fire Company, Live Oak Manor Volunteer Fire Department, Inc., Third District Volunteer Fire Department, Inc., and David Crockett Steam Fire Company No. 1 for four hundred and twenty-five (425) Minitor V. Pagers and eighty-three (83) Charger Amplifiers for firefighting response operations. (Parishwide)

WHEREAS, Art. VII, Sec. 14(C) of the Louisiana Constitution of 1974 provides that for a public purpose, the State and its political subdivisions or political corporations may engage in cooperative endeavors with each other or with any other private association, corporation or individuals; and

WHEREAS, practical considerations necessitate that governmental agencies work together in order to provide for the public safety of the citizens of Jefferson Parish as authorized in the Jefferson Parish Charter § 1.01(6); and

WHEREAS, the agencies have agreed to use these four hundred and twenty-five (425) Minitor V. Pagers and eighty-three (83) Charger Amplifiers in the use identified and approved by the Louisiana Governor's Office of Emergency Preparedness (GOHSEP); and

WHEREAS, the public purpose of the Project is to facilitate the distribution of grant funds, or equipment acquired through grant funds, from the Jefferson Parish Emergency Management Department to the appropriate end user agency. Jefferson Parish has been designated as the recipient of numerous grants from the Governor's Office of Homeland Security and Emergency Preparedness (GOHSEP), or other state or federal agencies, part of the purpose of which is to place equipment with various agencies located within Jefferson Parish.

NOW THEREFORE, BE IT RESOLVED by the Jefferson Parish Council acting in the governing authority of said Parish:

SECTION 1. That the Cooperative Endeavor Agreements between Jefferson Parish and the City of Westwego Volunteer Fire Department, Harvey Volunteer Fire Company No. 2 Sixth District, Bridge City Volunteer Fire Company No. 1, Kenner Volunteer Fire Company, City of Kenner Fire Department, Terrytown Fifth District Volunteer Fire Department, Inc., Lafitte-Barataria-Crown Point Volunteer Fire Company, City of Harahan Fire Department, Marrero-Ragusa Volunteer Fire Company No. 3, Marrero-Harvey Volunteer Fire Company No. 1, Marrero-Estelle Volunteer Fire Company No. 1, Hebert-Wallace Memorial Volunteer Fire Company, Nine Mile Point Volunteer Fire Company No. 1, Avondale Volunteer Fire Company, Live Oak Manor Volunteer Fire Department, Inc., Third District Volunteer Fire Department, Inc., and David Crockett Steam Fire Company No. 1 for four hundred and twenty-five (425) Minitor V. Pagers and eighty-three (83) Charger Amplifiers to maintain these four hundred and twenty-five (425) Minitor V. Pagers and eighty-three (83) Charger Amplifiers for a cost not to exceed \$154,602.00.

SECTION 2. The City of Westwego Volunteer Fire Department with thirty (30) Minitor V. Pagers costing \$10,626.00 and seven (7) Charger Amplifiers costing \$343.00,

the Harvey Volunteer Fire Company No. 2 Sixth District with forty five (45) Minitor V. Pagers costing \$15,939.00 and ten (10) Charger Amplifiers costing \$490.00, the Bridge City Volunteer Fire Company No. 1 with thirty (30) Minitor V. Pagers costing \$10,626.00 and ten (10) Charger Amplifiers costing \$490.00, the Kenner Volunteer Fire Company with twenty six (26) Minitor V. Pagers costing \$9,209.20, the City of Kenner Fire Department with twenty one (21) Minitor V. Pagers costing \$7,438.20 and seven (7) Charger Amplifiers costing \$343.00, the Terrytown Fifth District Volunteer Fire Department, Inc. with ten (10) Minitor V. Pagers costing \$3,542.00, the Lafitte-Barataria-Crown Point Volunteer Fire Company with eighteen (18) Minitor V. Pagers costing \$6,375.60 and four (4) Charger Amplifiers costing \$196.00, the City of Harahan Fire Department with ten (10) Minitor V. Pagers costing \$3,542.00 and four (4) Charger Amplifiers costing \$196.00, the Marrero-Ragusa Volunteer Fire Company No. 3 with twenty five (25) Minitor V. Pagers costing \$8,855.00 and eight (8) Charger Amplifiers costing \$392.00, the Marrero-Harvey Volunteer Fire Company No. 1 with thirty (30) Minitor V. Pagers costing \$10,626.00 and three (3) Charger Amplifiers costing \$147.00, the Marrero-Estelle Volunteer Fire Company No. 1 with thirty five (35) Minitor V. Pagers costing \$12,397.00 and five (5) Charger Amplifiers costing \$245.00, the Hebert-Wallace Memorial Volunteer Fire Company with twenty (20) Minitor V. Pagers costing \$7,084.00, the Nine Mile Point Volunteer Fire Company No. 1 with twenty five (25) Minitor V. Pagers costing \$8,855.00 and three (3) Charger Amplifiers costing 147.00, the Avondale Volunteer Fire Company with twenty (20) Minitor V. Pagers costing \$7,084.00 and six (6) Charger Amplifiers costing \$294.00, the Live Oak Manor Volunteer Fire Department, Inc. with thirty (30) Minitor V. Pagers costing \$10,626.00 and two (2) Charger Amplifiers costing \$98.00, the Third District Volunteer Fire Department, Inc. with twenty (20) Minitor V. Pagers costing \$7,084.00 and four (4) Charger Amplifiers costing \$196.00, the David Crockett Steam Fire Company No. 1 with thirty (30) Minitor V. Pagers costing \$10,626.00 and ten (10) Charger Amplifiers costing \$490.00 will maintain and insure these Minitor V. Pagers and Charger Amplifiers in accordance with established Parish policies.

SECTION 3. Insurance Section will read as follows; "PARISH acknowledges and understands that AGENCY is self-insured to a maximum limit of \$1,000,000.00 and agrees that such insurance is acceptable for all purposes under this Agreement."

SECTION 4. Indemnification Section will read as follows; "Each party shall be responsible for its own acts."

SECTION 5. That all costs associated with this Agreement will be charged to Account Nos. 21430-1255-295-7514 (14321-003) and 21430-1255-295-7514 (14320-002).

SECTION 6. That these funds paid for through the State Homeland Security Program (SHSP) Grant and no Jefferson Parish funds are used to provide this equipment.

The foregoing resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: 7 NAYS: None ABSENT: None

This resolution was declared adopted on this the 27th day of February, 2013.

THE FOREGOING IS CERTIFIED
TO BE A TRUE & CORRECT COPY


EULA A. LOPEZ
PARISH CLERK
JEFFERSON PARISH COUNCIL

The following Ordinance was proposed by Councilman _____ and seconded by Councilman _____:

ORDINANCE NO. _____

An Ordinance establishing convenience and technical fees for on-line services, credit card, debit card, check services or electronic bank transfers for the payment of any charges, fines, permits, taxes, fees or any remittance to the City.

WHEREAS, the City of Harahan desires to become compliant and up to date with the current technology and services available for the convenience and efficiency of on-line payments and associated credit card, debit card and electronic bank transfers services for the residents of Harahan for all City services, permits, fines and other fees; and

WHEREAS, the implementation of this service is a priority; and

WHEREAS, the available options and costs for providing on-line services for credit card, debit card, check services or electronic bank transfers for the payment of any charges, fines, permits, taxes, fees, or any remittance to the City has been evaluated; and

WHEREAS, the financial staff recommends that credit card fees and online convenience fees be paid by the party making the payments.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Harahan, State of Louisiana, acting as the governing authority of said City that:

SECTION 1. The City may provide credit card and online payment services for the payment of any City charges, fines, permits, taxes, fees and any remittance. The convenience fee for these services shall be paid by the party making the payment.

SECTION 2. The severability and repeal clause as referenced in Ordinance No. 1566 is incorporated into this Ordinance.

The foregoing Ordinance having been submitted to a vote, the vote thereon was as follows:

**YEAS:
NAYS:
ABSENT:
ABSTENTION:**

This Ordinance was declared adopted on this ____ day of _____, 2016, to become effective immediately upon the signature of the Mayor or upon the expiration of the time period without the signature of the Mayor.

**Tina Miceli
Mayor**

**Nicole Lee
City Clerk**