

**City of Harahan
6437 Jefferson Highway
Mayor and Harahan City Council
Regular Meeting Agenda**

Date: May 17, 2018

Time: 7:30 P.M.

The Public Meeting is called to order by the Mayor, followed by the Pledge of Allegiance.

ROLL CALL

SPECIAL PRESENTATIONS

- 1. Fire Chief St. Cyr – odor assessment and update**
- 2. Jimmy Pretlove, Emergency Management – Hurricane season preparedness**
- 3. Darlene Schwartz, Community Liaison**
- 4. Current State of the Harahan Police Department**

ADDRESS THE COUNCIL

APPROVAL OF MINUTES

Reading of the Minutes of the Council Meeting on April 19, 2018.

Approval of the Minutes of the Council Meeting on April, 2018.

COMMUNICATIONS

The Board of Adjustments and Appeals did not meet in April, 2018.

Reading of the Minutes of the Planning and Zoning Board on May 2, 2018.

Approval of the Minutes of the Planning and Zoning Board on May 2, 2018.

RESOLUTIONS

PROPOSED RESOLUTION NO. 2018 – 4

A resolution accepting in-kind donation of playground equipment, for the benefit of the children of Harahan, through the Recreation Department, from The Computer Geeks, LLC., and The Branch Family (collectively “Donor”, hereinafter), valued at up to Five Hundred Dollars (\$500) for upgrades to Royland Playground.

PROPOSED RESOLUTION NO. 2018 – 5

A resolution providing for canvassing the returns and declaring the result of the special election held in the City of Harahan, State of Louisiana, on Saturday, April 28, 2018, to authorize the levy of a special tax therein.

ORDINANCES FOR APPROVAL

PROPOSED ORDINANCE NO. 2018 – 1 (Deferred 04/19/2018)

An Ordinance relating to asphalt repairs around the City of Harahan to be performed during the Fiscal Year ending December 31, 2018.

ORDINANCE FOR INTRODUCTION (FIRST READING)

PROPOSED ORDINANCE NO. 2018 – 4

An Ordinance approving the re-subdivision of Lots 4 and 5, Square A, Riverside Subdivision, and Lots 1, 2, 3 and 4, Square A, Jefferson Park Manor Subdivision, City of Harahan, Parish of Jefferson, State of Louisiana, made by Gilbert, Kelly & Couturie⁷, Inc., dated April 17, 2018.

OLD BUSINESS

None

NEW BUSINESS

1. **Ramelli Contract (trash pick-up issues, community recycling, etc.)
(Deferred 04/19/2018)**
2. **Low Content ABO application for Just 4 Him Harahan, LLA, located at 1640 Hickory Ave., Suite B, for James Cantrelle, II.**
3. **Mr. Tim McTee is requesting permission to hold a 5k race on Saturday, October 20, 2018, from 9:00 a.m. until 11:00 a.m. The route begins at Arceneaux Field, heads up and down Generes Dr., and ends at Arceneaux Field.**
4. **Planning and Zoning and Appeals Board nominations.**
5. **Notice of Public Meeting:
Notice is hereby given that the City Council of the City of Harahan, State of Louisiana, plans to consider a resolution adopting ad valorem tax millages for 2018 at its meeting on Thursday, June 21, 2018 at 7:30 p.m. at the City Hall Council Chambers, 6437 Jefferson Hwy., Harahan, Louisiana.**

ADDRESS THE COUNCIL

SECRETARY'S REPORT

**Secretary's report for April, 2018
Total revenue \$884,468.11**

REPORTS

PAY BILLS

**Bill's paid in April, 2018
Total expenditures \$821,794.14**

EXECUTIVE SESSION

None

ADJOURN

- A. **The following matter involving pending litigation may be considered
(Court, Case, Number, Parties):**
 1. **Wood Materials LLC, Wood Resources LLC v. City of Harahan, 24th JDC, Case 761-783, Div. "K"**
- B. **The following matter involving prospective litigation for which formal written demand has been made may be considered.**
- C. **The following matters involving discussion of the character, professional competence, or physical or mental health of:**
Name:

1 The following Resolution was offered by Councilman Johnston:

2
3 **PROPOSED RESOLUTION NO. 2018 - 4**
4

5 A resolution accepting in-kind donation of playground equipment, for the benefit of
6 the children of Harahan, through the Recreation Department, from The Computer Geeks,
7 LLC. and The Branch Family (collectively "Donor", hereinafter), valued at up to Five
8 Hundred Dollars (\$500) for upgrades to Royland Playground.
9

10 WHEREAS, the City of Harahan is generally authorized to accept donations of real
11 and personal property for the benefit of its citizens; and
12

13 WHEREAS, the aforementioned Donor has offered to contribute the gifts set forth
14 below to the City:

- 15 • Seven (7) sets of Coated Swing Chains (66 inches in length)
 - 16 • Four (4) Cut Proof Belt Seat Swings
 - 17 • Three (3) High Back Full Bucket Seat Swings
 - 18 • Miscellaneous Mounting Hardware (if necessary)
- 19

20 WHEREAS, the supplier has certified, in writing, (attached hereto) that all of its
21 equipment meets and/or exceeds minimum standards of the International Play Equipment
22 Manufacturers Association (IPEMA), ASTM International, and federal Consumer Product
23 Safety Commission (CPSC), including performance specifications for commercial
24 playground equipment; and
25

26 WHEREAS, no goods or services were provided in exchange for said donation and
27 gifts in-kind; and
28

29 WHEREAS, the city of Harahan appreciates the generosity of the Donor.
30

31 NOW, THEREFORE, BE IT RESOLVED by the Harahan City Council, acting as
32 governing authority of said City that:
33

34 SECTION 1. The City of Harahan agrees to accept the donation of playground
35 equipment to the Recreation Department, for the benefit of its citizens, for upgrades to
36 Royland Playground, and allows same to be installed as expediently as possible after receipt
37 of said donation.
38

39 The foregoing resolution having been submitted to a vote, the vote thereon was as
40 follows:
41

- 42 YEAS:
 - 43 NAYS:
 - 44 ABSENT:
 - 45 ABSTENTION:
- 46

47 And this Resolution was declared adopted on this _____ day of _____, 2018.
48
49
50
51

52 _____
53 NICOLE LEE
Municipal Clerk



Any piece of playground equipment, from swings to a full structure, must meet certain standards to be considered safe. PlaygroundEquipment.com is committed to meeting and exceeding those standards. We understand that safety is always your first concern and by meeting these standards and certifications we can provide you with a sense of relief so you can focus on children having fun.

IPEMA Certified

The International Play Equipment Manufacturers Association, or IPEMA, provides third party certifications on play equipment. PlaygroundEquipment.com is a proud member of this organization. We feel that this is just another step in certifying our equipment to be safe. IPEMA provides certification services for the compliance of the following standards:

- ASTM F1487-11 (excludes sections 7.1.1, 10, and 12.6.1) – Standard consumer safety performance specification for commercial playground equipment
- CAN/CSA-Z614-14 (excludes sections 9.8, 10, and 11) – Children’s play spaces and equipment
- ASTM F1292-13 – Standard specification for impact attenuation of surfaces under and around play equipment
- ASTM F2075-15 – Standard specification for engineered wood fiber for use as a safety surface under and around playground equipment

ASTM Standards

ASTM International is an organization that develops and publishes technical standards for a wide range of materials and products. The ASTM has over 12,000 standards that companies seek to follow.

- By meeting the ASTM standards we can proudly stand behind the safety of our products
- Not only is our equipment ASTM certified, so is our surfacing
- These standards help to provide a peace of mind to those purchasing playground equipment

CPSC Standards

An organization of the US Government, the Consumer Product Safety Commission is in place to provide the public with up to date safety performance reports of products.

- The CPSC is constantly changing and updating standards as technology evolves
- Playground equipment and surfacing standards are always up to date as new equipment emerges onto the market
- PlaygroundEquipment.com proudly keeps up with the ever changing standards to always offer the safest equipment



The following Resolution was offered unanimously by the Council:

PROPOSED RESOLUTION NO. 2018-5

A resolution providing for canvassing the returns and declaring the result of the special election held in the City of Harahan, State of Louisiana, on Saturday, April 28, 2018, to authorize the levy of a special tax therein.

BE IT RESOLVED by the City Council of the City of Harahan, State of Louisiana (the "Governing Authority"), acting as the governing authority of the City of Harahan, State of Louisiana, that:

SECTION 1. Canvass. This Governing Authority does now proceed in open and public session to examine the official tabulations of votes cast at the special election held in the City of Harahan, State of Louisiana, on SATURDAY, APRIL 28, 2018, to authorize the levy of a special tax therein, and said Governing Authority does further proceed to examine and canvass the returns and declare the result of the special election.

SECTION 2. Procès Verbal. A *Procès Verbal* of the canvass of the returns of said election shall be made and a certified copy thereof shall be forwarded to the Secretary of State, Baton Rouge, Louisiana, who shall record the same in his office; another certified copy thereof shall be forwarded to the Clerk of Court and *Ex-Officio* Recorder of Mortgages in and for the Parish of Jefferson, who shall record the same in the Mortgage Records of said Parish; and another copy thereof shall be retained in the archives of this Governing Authority.

SECTION 3. Promulgation of Election Result. The result of said election shall be promulgated by publication in the manner provided by law.

This resolution having been submitted to a vote, the vote thereon was as follows:

MEMBERS:	YEAS:	NAYS:	ABSENT:	ABSTAINING:
Timothy Baudier	_____	_____	_____	_____
Susan Benton	_____	_____	_____	_____
Dana Huete	_____	_____	_____	_____
Craig Johnston	_____	_____	_____	_____
Carrie Wheeler	_____	_____	_____	_____

And the resolution was declared adopted on this, the 17th day of May, 2018.

/s/ Nicole Lee
City Clerk

/s/ Tina Miceli
Mayor

PROCÈS VERBAL AND PROCLAMATION OF THE CANVASS OF THE VOTES CAST AT THE SPECIAL ELECTION HELD IN THE CITY OF HARAHAN, STATE OF LOUISIANA, ON SATURDAY, APRIL 28, 2018.

BE IT KNOWN AND REMEMBERED that on Thursday, May 17, 2018, at seven-thirty o'clock (7:30) p.m., at its regular meeting place, the City Hall Council Chambers, 6437 Jefferson Hwy., Harahan, Louisiana, the City Council of the City of Harahan, State of Louisiana (the "Governing Authority"), acting as the governing authority of the City of Harahan, State of Louisiana, and being the authority ordering the special election held therein on Saturday, April 28, 2018, with the following members present:

_____;

There being absent: _____;

did, in open and public session, examine the official certified tabulations of votes cast at the said election, and did examine and canvass the returns of the said election, there having been submitted at said election the following proposition, to wit:

PROPOSITION
(MILLAGE)

Shall the City of Harahan, State of Louisiana (the "City"), levy a special tax of five (5) mills on all the property subject to taxation within the City (an estimated \$427,965 reasonably expected at this time to be collected from the levy of the tax for an entire year), for a period of ten (10) years, beginning with the year 2018 and ending with the year 2027, for the sole and only purpose of funding and supporting payroll, benefits and expenses to support maintaining valuable Officers and Administration staff of the Harahan Police Department?

There was found by said count and canvass that there was a total of **1,052** votes cast **IN FAVOR OF** the Proposition and a total of **617** votes cast **AGAINST** the Proposition, as hereinabove set forth, and it was further found and determined that there was a majority of **435** votes cast **IN FAVOR OF** the Proposition as hereinabove set forth.

Therefore, the Governing Authority did declare and proclaim and does hereby declare and proclaim in open and public session that the Proposition as hereinabove set forth was duly **CARRIED** by a majority of the votes cast by the qualified electors voting at the said special election held in the City on Saturday, April 28, 2018.

Results by precinct are available from the City Clerk of this Governing Authority during regular business hours or via the Louisiana Secretary of State's website (voterportal.sos.la.gov).

EXHIBIT "A"

NOTICE OF SPECIAL ELECTION

Pursuant to the provisions of a resolution adopted by the City Council of the City of Harahan, State of Louisiana (the "Governing Authority"), acting as the governing authority of the City of Harahan, State of Louisiana (the "City"), on December 7, 2017, NOTICE IS HEREBY GIVEN that a special election will be held within the City on **SATURDAY, APRIL 28, 2018**, and that at the said election there will be submitted to all registered voters in the City qualified and entitled to vote at the said election under the Constitution and Laws of the State of Louisiana and the Constitution of the United States, the following proposition, to-wit:

PROPOSITION
(MILLAGE)

Shall the City of Harahan, State of Louisiana (the "City"), levy a special tax of five (5) mills on all the property subject to taxation within the City (an estimated \$427,965 reasonably expected at this time to be collected from the levy of the tax for an entire year), for a period of ten (10) years, beginning with the year 2018 and ending with the year 2027, for the sole and only purpose of funding and supporting payroll, benefits and expenses to support maintaining valuable Officers and Administration staff of the Harahan Police Department?

The said special election shall be held at the polling places for the following precincts:

H001
H002
H003
H004
H005
H006
H007
H008
H009
125(PART)

The polling places for the precincts set forth above are hereby designated as the polling places at which to hold the said election, and the Commissioners-in-Charge and Commissioners, respectively, shall be those persons designated according to law.

Notice is further given that a portion of the monies collected from the tax described in the Proposition shall be remitted to certain state and statewide retirement systems in the manner required by law.

CAPITAL CITY PRESS

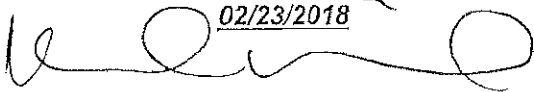
Publisher of
THE ADVOCATE

PROOF OF PUBLICATION

The hereto attached notice was published in THE ADVOCATE, a daily newspaper of general circulation published in Baton Rouge, Louisiana, and the Official Journal of the State of Louisiana, City of Baton Rouge, and Parish of East Baton Rouge or published daily in THE NEW ORLEANS ADVOCATE, in New Orleans Louisiana, or published daily in THE ACADIANA ADVOCATE in Lafayette, Louisiana, in the following issues:

02/02/2018, 02/09/2018, 02/16/2018,

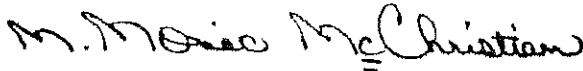
02/23/2018



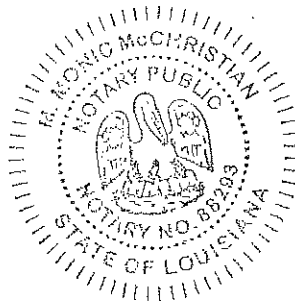
Kristi Bunch, Public Notices Representative

Sworn and subscribed before me by the person
whose signature appears above

2/23/2018



M. Monic McChristian,
Notary Public ID# 88293
State of Louisiana
My Commission Expires: Indefinite



CITY OF HARAHAN	239145-01
PURCHASING DEPT 6437 JEFFERSON HWY NEW ORLEANS, LA 70123	

PROCLAMATION

I, the undersigned Mayor of the City of Harahan, State of Louisiana (the "City"), do hereby declare, proclaim and announce that the proposition submitted at the special election held in the City on Saturday, April 28, 2018, was CARRIED by a majority of the votes cast at the said special election, all as described and set out in the above *Procès Verbal*.

THUS DONE AND SIGNED at Harahan, Louisiana, on this, the 17th day of May, 2018.

/s/ Tina Miceli

Mayor

STATE OF LOUISIANA

PARISH OF JEFFERSON

I, the undersigned City Clerk of the City of Harahan, State of Louisiana (the "City"), do hereby certify that the foregoing pages constitute a true and correct copy of the proceedings and *Procès Verbal* made by said Governing Authority on May 17, 2018, providing for canvassing the returns and declaring the result of the special election held in the City on Saturday, April 28, 2018, to authorize the levy of a special tax therein.

IN FAITH WHEREOF, witness my official signature at Harahan, Louisiana, on this, the 17th day of May, 2018.

City Clerk

1 The following Ordinance was proposed by Councilman Benton and seconded by
2 Councilman Johnston:

3
4 **PROPOSED ORDINANCE NO. 2018 - 1**

5
6 An Ordinance relating to asphalt repairs around the City of Harahan to be
7 performed during the Fiscal Year ending December 31, 2018.

8
9 **NOW, THEREFORE, BE IT ORDAINED** by the Mayor and the Council of the City of
10 Harahan, State of Louisiana, acting as the governing authority of said City that:

11
12 **SECTION 1.** It is hereby ordered that the following item be and serve as the
13 ordinance for asphalt repairs. Specific repairs will include, but are not limited to,
14 Heebie and Elodie Streets near the Senior Center, which represents approximately
15 0.6% of the total miles of streets within the City of Harahan. ~~Additional asphalt repairs~~
16 ~~at other miscellaneous locations over the 29 miles of streets within the City will also~~
17 ~~be repaired.~~

18
19 **Line Items:**

20 **341-4-115-40900 Highways and Street Maintenance**
21 **Increased by \$100,000**

22
23 **SECTION 2.** The adoption of this budget amendment shall form the framework
24 for monitoring revenue and controlling expenditures as required by L.R.S. 39.1310.

25
26 **SECTION 3.** If any provision of this ordinance is held to be invalid, or otherwise
27 unenforceable by the final judgment of a court of competent jurisdiction, such
28 invalidity shall not affect the validity of any of the remaining provisions of this
29 ordinance that may be given effect without the invalid provision; and, to this end, the
30 provisions of this ordinance are hereby declared to be servable.

31
32 **SECTION 4.** All ordinances, or parts of ordinances of the City of Harahan in
33 conflict with this ordinance, and all Sections in the Harahan Municipal Code in conflict
34 with this ordinance, are hereby repealed.

35
36 This Ordinance having been submitted to a vote, the vote thereon was as
37 follows:

38
39 **YEAS:**

40 **NAYS:**

41 **ABSENT:**

42 **ABSTENTION:**

43
44 This Ordinance was declared adopted on this ____ day of _____, to
45 become effective immediately upon the signature of the Mayor, or upon the expiration
46 of the time period without the signature of the Mayor.

47
48
49 _____
50 **Tina Miceli, Mayor**

Nicole Lee, City Clerk

	ACCOMPLISH	2016	2017	2017	2017	2017	2018	2018
		Original Proposed Budget	Council Original Adopted Budget	Council Current Adopted Budget	Estimated Actual	Original Proposed Budget	Council Adopted Budget	
25								
26	<u>EXPENDITURES</u>							
27								
28	<u>OPERATING EXPENSES - Capital Projects by Department</u>							
29	341-4-111-40900 Gen'l Government Admin	95,000	-	-	-	-	-	-
30	341-4-111-40900 General Expenses - Admin	-	-	-	5,238	-	-	-
31	341-4-111-42000 Auction Expenses	-	-	-	-	-	-	-
32	341-4-112-40900 Police Department	94,159	-	180,000	-	-	-	-
33	341-4-112-40910 General Expenses - PD	-	-	-	-	-	-	-
34	341-4-112-40920 Capital Outlay - PD	-	-	-	225,317	-	-	-
35	341-4-112-42000 Auction Expenses	-	-	-	-	-	-	-
36	341-4-113-40900 Fire Department	20,000	-	75,000	75,000	-	-	-
37	341-4-113-40910 General Expenses - FD	-	-	-	-	-	-	-
38	341-4-113-40920 Capital Outlay - FD	-	-	-	-	-	-	-
39	341-4-113-42000 Auction Expenses	-	-	-	-	-	-	-
40	341-4-115-40900 Highway& Street Maint	150,000	-	106,000	36,000	500,000	170,000	-
41	341-4-115-40910 General Expenses - Maint	-	-	-	-	50,000	-	-
42	341-4-115-40920 Capital Outlay - Maint	-	-	-	-	-	-	-
43	341-4-115-42000 Auction Expenses	-	-	-	-	-	-	-
44	341-4-116-40900 Recreation Department	20,000	-	9,000	-	-	-	-
45	341-4-116-40910 General Expenses - Rec	-	-	-	1,000	-	-	-
46	341-4-116-40920 Capital Outlay - Rec	-	-	-	7,346	-	-	-
47	341-4-117-40900 Senior Center Department	35,000	-	-	-	-	-	-
48	341-4-117-40910 General Expenses - Sr. Cent	-	-	-	-	-	-	-
49	341-4-117-40920 Capital Outlay - Sr. Cent.	-	-	-	-	-	-	-
50	341-4-118-40900 Regulatory Department	5,000	-	-	-	-	-	-

1 The following Ordinance was proposed by Councilman _____ and seconded
2 by Councilman _____:

3
4 **PROPOSED ORDINANCE NO. 2018 – 4**

5
6 **An Ordinance approving the re-subdivision of Lots 4 and 5, Square A, Riverside**
7 **Subdivision, and Lots 1, 2, 3 and 4, Square A, Jefferson Park Manor Subdivision, City**
8 **of Harahan, Parish of Jefferson, State of Louisiana, made by Gilbert, Kelly & Couturie’,**
9 **Inc., dated April 17, 2018.**

10
11 **WHEREAS, Eric Chatelain, the owner’s representative of, Lots 4 and 5, Square**
12 **A, Riverside Park Subdivision, and Lots 1, 2, 3 and 4, Square A, Jefferson Park Manor**
13 **Subdivision, City of Harahan, Parish of Jefferson, State of Louisiana, having petitioned**
14 **this governing body to re-subdivide these lots into Lots 1A and 1B, as shown on the**
15 **plan of Gilbert, Kelly & Couturie’, Inc., dated April 17, 2018.**

16
17 **WHEREAS, the Planning & Zoning Commission of the City of Harahan did**
18 **recommend said plan of re-subdivision as indicated thereon;**

19
20 **NOW THEREFORE, BE IT ORDAINED by the Mayor and the City Council of the**
21 **City of Harahan that:**

22
23 **SECTION 1. The plan of re-subdivision of Lots 4 and 5, Square A, Riverside Park**
24 **Subdivision, and Lots 1, 2, 3 and 4, Square A, Jefferson Park Manor Subdivision, City**
25 **of Harahan, Parish of Jefferson, State of Louisiana, made by Gilbert, Kelly & Couturie’,**
26 **Inc., dated April 17, 2018, re-subdividing Lots 4 and 5, and Lots 1, 2, 3 and 4, into Lots**
27 **1A and 1 B, Square A, Riverside Park Subdivision, City of Harahan, Parish of Jefferson,**
28 **State of Louisiana and the same is hereby approved.**

29
30 **SECTION 2. The Mayor of the City of Harahan is authorized and empowered to**
31 **affix her signature to the said plan of re-subdivision and to execute any all documents**
32 **necessary to fully implement this Ordinance.**

33
34 **SECTION 3. If any provision of this ordinance is held to be invalid or otherwise**
35 **enforceable by the final judgement of a court of competent jurisdiction; such invalidity**
36 **shall not affect the validity of any of the remaining provisions of this ordinance that**
37 **may be given effect without the invalid provision; and to this end the provisions of this**
38 **ordinance are hereby declared to be servable.**

39
40 **SECTION 4. All ordinances or parts of ordinances of the City of Harahan on**
41 **conflict with this ordinance are hereby repealed.**

42
43 **The Ordinance having been considered by section and as a whole, a vote was**
44 **taken and the vote was as follows:**

45
46 **YEAS:**

47 **NAYS:**

48 **ABSENT:**

49 **ABSTENTION:**

50
51 **This Ordinance was declared adopted on this ____ day of _____, to**
52 **become effective immediately upon the signature of the Mayor or upon the expiration**
53 **of the time period without the signature of the Mayor.**

54
55
56
57
58 **Tina Miceli**
59 **Mayor**

Nicole Lee
City Clerk

**SQ. "A", RIVERSIDE PARK &
SQ. "A", JEFFERSON PARK MANOR
JEFFERSON PARISH, LA (HARAHAN)**

A Resubdivision of Lots 1, 2, 3, and 4, Sq. "A" Jefferson Park Manor and Lots 4 and 5, Sq. "A", Riverside Park into Lots 1-A and 1-B, Sq. "A", Riverside Park.

ADMINISTRATIVE RESUBDIVISION APPROVAL

This plan has been reviewed by the Regulatory Director/City Planner and recommended for approval.

Director/Planner _____ Date _____

This Resubdivision is hereby approved by the Mayor as authorized by Ordinance #1398 & #1369 adopted 5/19/03.

Mayor, City of Harahan _____ Date _____

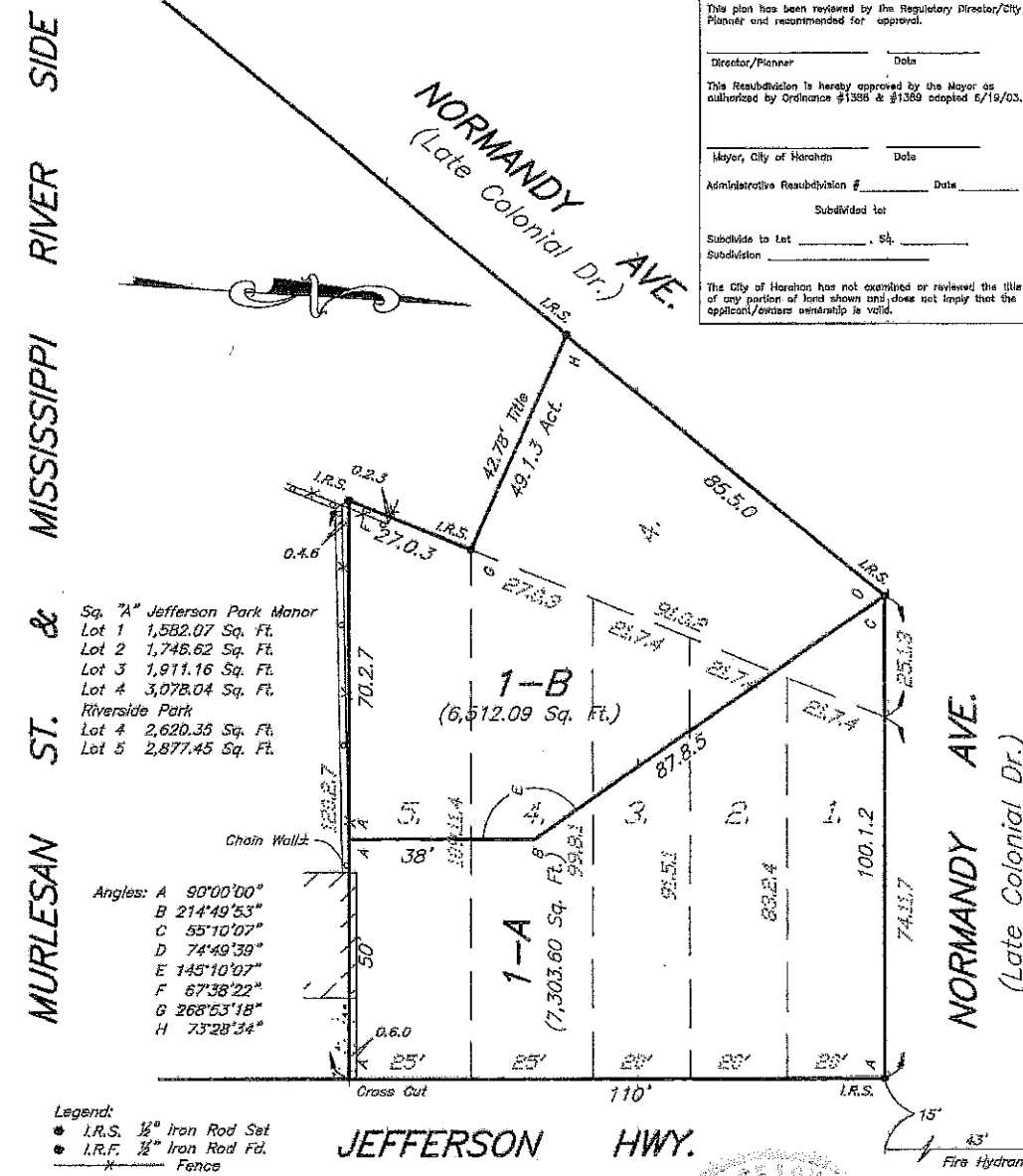
Administrative Resubdivision # _____ Date _____

Subdivided lot _____

Subdivide to lot _____, Sq. _____

Subdivision _____

The City of Harahan has not examined or reviewed the title of any portion of land shown and does not imply that the applicant/owner's ownership is valid.



Gilbert, Kelly & Couturie, Inc., Professional Land Surveying
 2121 N. Causeway Blvd., Metairie LA 70001 (504) 836-2121 *Cliff Swiney*